

# ASSOCIATION OF REGISTERED NURSES OF PRINCE EDWARD ISLAND



## POLICIES AND PROCEDURES

### TEMPORARY LICENSE

#### **ELIGIBILITY:**

A member of the Association who has been selected for a Continuing Competence Program (CCP) audit, and who requires additional time to **provide the required documentation** may be issued a temporary license. The temporary license is **not** an extension for those members who clearly have not met CCP requirements to fulfill those requirements. It is meant only for members who require additional time to demonstrate they have already met CCP and re-licensure requirements. The temporary license allows the member to practice for a maximum of 90 days.

This license is conditional on all other re-licensure requirements having been met (e.g. the member declares that s/he has practiced a minimum of 1125 hours in the previous five years).

#### **PROCEDURE:**

The member must:

- 1) complete the annual license renewal form,
- 2) submit a written request for a temporary license, and
- 3) pay all applicable fees (see below).

#### **FEES:**

The temporary license shall be issued after payment of the following fees:

- annual license fee
- temporary license fee

#### **RESTRICTIONS:**

The holder of a temporary license has no restrictions on nursing practice.

#### **EXPIRY DATE:**

The temporary license expires:

- 90 days from date of issue; or
- upon notification by the registrar that, after review of all submitted documentation, the member has failed to demonstrate that s/he has met continuing competence program requirements; or
- upon receipt of documentation demonstrating that the member has met all continuing competence program requirements, and a license for the remainder of the licensure year has been issued,

whichever is earliest.

APPROVED BY COUNCIL: April 7, 2006

